

Describe the functions and duties of the pastor.

The Pastor should serve as an advisor, leader and coordinator of the church family. The Pastor shall have charge of the spiritual welfare of the church, assisted by the Diaconate. He/she shall seek to enlist men and women as followers of Christ, preach the Gospel, administer the sacraments, have under his/her care all services of public worship, and administer the activities of the church in cooperation with the various officers and committees. He/she shall be an ex-officio and advisory member of all committees. He/she should prepare and deliver weekly sermons, coordinated with Scripture readings. In addition, the following areas are important:

- Effectiveness in working with children and youth
- Outreach to inactive members as well as to potential new members
- Ability to be compassionate, caring, and sensitive
- Visitations to hospitals, nursing homes, and homes
- Frequent encouragement to participate in various church offerings and activities
- A strong commitment to the educational ministry of the church
- Ability to minister in crisis situations
- Ability to help people develop their spiritual life
- Acceptance of divergent backgrounds and traditions

Titles of other paid staff positions for whom the pastor provides supervision and whether the positions are full-time (FT) or part-time (PT).

<b>POSITION</b>	<b>FT</b>	<b>PT</b>
Office Assistant		X
Choir/organist director		X
Sexton		X